No. M.12011/21/2019-Y&N
Government of India
Ministry of AYUSH

AYUSH Bhawan,
B Block, GPO Complex,
INA Colony, New Delhi-110023
Dated 17th February, 2020

OFFICE MEMORANDUM

Subject: Constitution of Naturopathy Certification Board: reg.

The undersigned is directed to convey the approval of Hon’ble Minister of State (IC), AYUSH for constitution of a Naturopathy Certification Board (NCB) and its three Committees as per details given at Appendix to this Office Memorandum.

2. Director, National Institute of Naturopathy (Pune) is requested to take further necessary steps for nomination of members for the NCB & its various Committees, creating infrastructure etc. required for setting up the Board & its Secretariat.

(Handwritten Signature)

Under Secretary to the Government of India
Email: kb.sinha@nic.in

To

1. Director, NiN, Pune.

Also copy to:-

2. PS to MOS(IC);
3. PS to Secretary (AYUSH),
4. PS to AS
5. PS to JS (Yogic Wing)
6. Director, CCRYN, New Delhi.
7. Director, MDNIY, New Delhi
8. Office File
Appendix to OM No. M.12011/21/2019-Y&N
Dated 07th February, 2020

(a) Constitution of Naturopathy Certification Board: The NCB shall comprise of the following:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>PARTICULARS</th>
<th>REMARKS</th>
</tr>
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<tbody>
<tr>
<td>I</td>
<td>Secretary, Ministry of AYUSH</td>
<td>Chairperson</td>
</tr>
<tr>
<td>II</td>
<td>Joint Secretary, In-charge of Yoga Naturopathy Cell, Ministry of AYUSH</td>
<td>Vice-Chairperson</td>
</tr>
<tr>
<td>III</td>
<td>Additional Secretary &amp; FA Ministry of Health &amp; F.W., Govt. of India or his/her representative not below the rank of Under Secretary</td>
<td>Member</td>
</tr>
<tr>
<td>IV</td>
<td>Legal Expert (To be nominated by the Chairperson)</td>
<td>Member</td>
</tr>
<tr>
<td>V</td>
<td>Accreditation expert preferably from QCI (To be nominated by the Chairperson)</td>
<td>Member</td>
</tr>
<tr>
<td>VI. to IX</td>
<td>Four eminent Naturopathy Experts having academic back-ground (to be nominated by Chairperson)</td>
<td>Members</td>
</tr>
<tr>
<td>X</td>
<td>Advisor, Y&amp;N, AYUSH</td>
<td>Member</td>
</tr>
<tr>
<td>XI</td>
<td>Director, NIN</td>
<td>Member</td>
</tr>
<tr>
<td>XII</td>
<td>Chief Executive Officer, NCB*</td>
<td>Member Secretary</td>
</tr>
</tbody>
</table>

(* Till a post is created, the work may be given to Director, NIN in addition to his/her own duties).

b) General Terms & Conditions: of the NCB members shall be as under:

a) Except in the case of ex-officio members and members nominated, the members of the Board shall hold office at the pleasure of the Government.

b) Members nominated shall not hold office for more than three years. An outgoing member shall be eligible for re-nomination.

c) No decision taken by the Board or under the authority of the Board shall be called into question on the ground only of the existence of any vacancy among the members of the Board of any defect or infirmity in the constitution of the Board. No proceedings of any meeting shall be invalid for the reason of lack of nomination therein.
d) In the absence of the Chairperson, the Vice-chairperson shall be competent to carry out the duties and functions of the Chairperson.

e) In the absence of the Chairperson and the Vice-chairperson both in any given circumstances, the Government may appoint another person to act for him as Chairperson.

f) Official members of the Board shall continue to receive from respective funds i.e. Union Government or NCB such as salaries and allowances, and shall be governed by such conditions of service, as may be prescribed.

(c) **Committees of the Board:** There shall be three Committees to advise the Board- (i) Steering Committee, (ii) Technical Committee; and (iii) Assessment Committee.

(i) **Constitution of the Steering Committee:** It shall consist of-

- An Eminent Naturopath - Chairperson;
- A representative of Ministry of AYUSH - Member;
- not below the rank of Director/Dy. Secretary
- A representative from Ministry of Health and F.W. - Member
- not below the rank of Director/Dy. Secretary.
- A representative of Ministry of Tourism not - Member;
- not below the rank of Director/Dy. Secretary.
- A representative of Ministry of Skill Development- Member;
- not below the rank of Director/Dy. Secretary.
- A representative of Ministry of Information and - Member;
- Broadcasting, - not below the rank of Director/Dy. Secretary;
- A representative of Ministry of Women and Child Development - Member;
- A representative from Ministry of External Affairs - Member;
- Representative from Niti Aayog - Member;
- A representative of National Accreditation Board - Member
  for Certification Bodies.

**NON-OFFICIAL MEMBERS**

- x) A representative of any one of the multi stake holders (ICMR/DST/DHR)- Member
- xi) A representative of Professional Training Institution- Member
- xii) to (xiii) 7 (Seven) Naturopathy Expert Clinicians, Teachers, Researchers - Members
  (Nominated by the Chairperson of the Board)
- xiv) CEO, NCB - Member-Secretary
**Functions of the Steering Committee:**

(i) The Steering Committee will advise the Board on policy matters regarding planning, organizing, execution, assessment, monitory controls and implementation of the Scheme.
(ii) The Steering Committee shall give expert advice with regard to development and evaluation strategies for the Scheme of Naturopathy Certification and Registration of Naturopathy Professionals and Accreditation of Naturopathy Institutions;
(iii) To advise in identifying the priorities and potential risks in the Scheme;
(iv) To advise in maintaining the quality of the Scheme as it develops;
(v) Providing advice about changes to the Scheme as it develops.

**Constitution of the Technical Committee:** It shall consist of -

(i) An eminent Naturopathy Expert - Chairperson
(ii) Naturopath of repute - Vice Chairperson
Clinicians, Teachers, Researchers
(iii) An Academic Expert - Member
(iv) An Accreditation Expert - Member
(v) An Administrative Expert - Members
(vi) Naturopath with academic background
and having not less than 10 years of experience clinical
(vii) Naturopath with clinical background
and having not less than 10 years of experience clinical
(viii) Director, NIN - Member
(ix) CEO, NCB - Member-Secretary

**Functions of the Technical Committee:**

(i) To advise relating to academic, accreditation and certification matters
(ii) To give technical advice relating to the academic syllabi/courses for various levels;
(iii) To advise the Board norms/criteria for accreditation of the Naturopathy institutes/Centres;
(iv) To advise for modification or upgrading the existing syllabi/courses and accreditation;
(v) To advise certification process;
(vi) To advise for fixation of fees for enrolment/registration/certification/accreditation
(vii) To advise for amendment or repeal the Accreditation processes/prescribed syllabi.
(viii) To advise for adoption of norms for carrying out the visit and review process for accreditation or revalidation of Naturopathy institutes
(III) Constitution of the Assessment Committee: It shall consist of-

(i) An Academician (retired professional), but not Belong to Naturopathy Institution or any other committee of the Board
Chairperson

(ii) A Naturopath of repute, not belonging to any Naturopathy organization/institute involved in the certification process
Vice-Chairperson

(iii) A Naturopath of repute, belonging to any Naturopathy organization/institute involved in the certification process
Member

(iv) A Naturopath with academic background having not less than 10 years of experience in teaching, training and conducting of examinations.
Member

(v) An Assessment Expert Members

(vi) CEO

(vii) Member-Secretary

- Functions of the Assessment Committee:

i. To advise relating to the evaluation and examinations for Certification of Naturopathy Professionals, Naturopathy Health Educators, Health Promoters and assessment of the Naturopathy Institutions;

ii. To advise for setting up norms for conducting exams and the procedure to be adopted for conducting the exams;

iii. To advise for setting up principles and guidelines for evaluation of Certification examinations and assessment of the Naturopathy Institutions;

iv. To advise for modification of existing evaluation and assessment process;

v. To advise for need on specific grounds to modify the existing syllabus (for further review by the Technical Committee) and examination procedures;

vi. To advise suitable person or team of such persons for carrying out the examination/evaluation/assessment;

vii. To advise for devising procedure, forms of applications for individuals/institutes under the Scheme. (Note: Health promoters are those who act as prehab and rehab personnel who attend public with or without health issues. Health educators are those who campaign for healthy lifestyle and Naturopathy Way of Life.)

(Kundan B Sinha)
Under Secretary