

Procedure followed in the Decision Making Process including Channels of Supervision and Accountability

The transaction of work at different levels is carried on in the Department in accordance with the Transaction of Business Rules and other Govt. orders / instructions issued from time to time.

Work allocation in Sections/Desks etc.

Section/Cells/Desk	Work allocation	Channel of Submission
Estt.-I	<ol style="list-style-type: none"> 1. Matters of Cadre formation and control, including formulation and amendment of RRs, recruitment, Promotion and service matters of Technical Officers of the Department and ISM&H doctors of CGHS. 2. Proposals and matters concerning Union Territories requiring sanction and concurrence of Govt. Of India in regard to Indian Systems of Medicine & Homoeopathy 	Section Officer ↓ Under Secretary ↓ Deputy Secretary or Director ↓ Joint Secretary ↓ Secretary
Estt.-II	<ol style="list-style-type: none"> 1. Service Matters of Sectt. Staff, R&I and Grievance Redressal 	-do-
Estt.-III	<ol style="list-style-type: none"> 1. Plan & Budget 	-do-

P&C	1. Coordination (P&C) including Parliament Coordination, Citizen's Charter/RFD, Information Technology	-do-
E&C	1. Nomination of candidates from deficient States to Graduate and Post Graduate courses 2. CSS of upgradation of AYUSH institutions 3. ROTP/ CME Scheme	-do-
E & P – Indian Medicine	1. Matters regarding grant of permission for establishment of new ASU medical colleges 2. Matters regarding grant of permission to existing ASU medical colleges 3. Matter regarding IMCC Act and CCIM (other than election) 4. Matter regarding recognition of ASU Degrees	-do-
E & P – Homoeopathy	1. Matter regarding HCC Act and the Regulations made there under 2. All other matters related to CCH, other than elections 3. Matters regarding compliance of Homoeopathy Minimum Standards of Education 4. Matters regarding recognition of Homoeopathy	-do-

	medical qualification	
N.I. Desk	<p>1. All matters relating to National Institutes e.e.</p> <ul style="list-style-type: none"> (i) AIIA, New Delhi (ii) National Institute of Ayurveda, Jaipur (iii) RAV, New Delhi (iv) IPGTRA, Jamnagar (v) NEIFM, Pasighat (vi) NEIAH, Shillong (vii) National Institute of Siddha (viii) National Institute of Unani Medicine (ix) National Institute of Homoeopathy, (x) Morarji Desai National Institute of Yoga (xi) National Institute of Naturopathy <p>2. Matter regarding NMPB</p>	-do-
Research Desk	<p>1. All Matters relating to Research Councils i.e.</p> <ul style="list-style-type: none"> i) Central Councils for Research in Ayurveda Sciences (CCRAS) ii) Central Council for Research in Siddha (CCRS) iii) Central Council for Research in Homoeopathy iv) Central Council of Research in Yoga & Naturopathy (CCRYN) v) Central Council for Research In Unani Medicine (CCRUM) <p>Golden Triangle Project;</p>	-do-

	Any other residuary matter relating with Ayurveda, Yoga, Naturopathy, Unani, Siddha and Homoeopathy not specifically indicated in the work order.	
P&E Cell	<ol style="list-style-type: none"> 1. Scheme of development of AYUSH clusters 2. Scheme for Revitalization of Local Health Traditions, Midwifery Practices etc. 3. Scheme for Public Health Initiatives scheme (PHI) 4. Scheme for up-gradation to Centers of Excellence (COE) 5. Scheme for Digitization, Cataloguing, Digitization and Publication of Text Books & Manuscripts 6. Planning & Evaluation (P&E) 	-do-
HPC Cell	<ol style="list-style-type: none"> 1. PLIM, HPL and Pharmacopoeia Commission of Indian Medicine (PCIM) 2. Scheme of Extra Mural Research (IEMR) projects on Indian Systems of Medicine and Homoeopathy 	-do-
RTI	<ol style="list-style-type: none"> 1. Matters related to RTI 	-do-
DCC	<ol style="list-style-type: none"> 1. Matters relating to quality and standard of ASU&H Drugs and Cosmetics Act; and CSS of Drug Quality Control 	-do-

IC Section	1. Scheme for Promotion international co-operation (IC) in AYUSH 2. TKDL, IPR issues	-do-
IEC Section	1. Scheme for Promotion of Information, Education, and Communication (IEC) in AYUSH 2. Assistance for Exchange Programme/Seminar/Conference/Workshop on AYUSH	-do-
Cash Section	1. Cash relating matters	-do-
Hindi Section	1. Matter relating to Hindi Library & Record Room	-do-
Vigilance Section	1. Vigilance matters and IMPCL	-do-
H & D Section	1. CSS of Hospitals & Dispensaries National Rural Health Mission	-do-
Legal Cell	1. Matters relating to court cases of Department of AYUSH	-do-

1. Wherever approval of IFD is required the file will be routed through concerned Joint Secretary.
2. Wherever approval of Minister is required the file will be submitted through Secretary.