

**SCHEME FOR GRANT-IN-AID TO NON-PROFIT/NON-GOVERNMENTAL
AYUSH ORGANISATIONS/INSTITUTIONS FOR REVITALIZATION OF
LOCAL HEALTH TRADITIONS, MIDWIFERY PRACTICES ETC IN ORDER
TO ENHANCE HEALTH SECURITY OF RURAL COMMUNITY.**

I INTRODUCTION:

Local Health Traditions (LHT) constitutes the *community health* dimension of AYUSH. The carriers of these health traditions are ordinary households and local community based healers. In India since ancient times, the community health care system has been dependent upon the traditional medicines including home remedies, food & nutrition, midwifery, bone setting, ethno veterinary practices and other specialized local health practices. The LHTs have traditionally played an important role in supporting the primary healthcare needs of rural households. LHTs have a symbiotic relationship with the codified streams of AYUSH. The AYUSH 2002 policy of the Govt. of India under section 9 has identified revitalization of LHTs as one of the thrust areas of the AYUSH sector. The Scheme has been operational during XIth Plan. There will be a mid-term appraisal of the Scheme.

II OBJECTIVE:

- a. To support proposals for identifying the local health practices and practitioners in various parts of the country & document such practices related to home remedies, food & nutrition, midwifery, bone setting, ethno veterinary practices and other specialized local health practices.
- b. Rapid assessment of selected health practices, prioritized by local communities, based on literature review.
- c. To assess the efficacy of the identified local health practices through clinical trials.
- d. To promote via a participatory process sound LHPs, in the community, in order to enhance health security of rural communities.
- e. Undertaking pharmacological studies on high priority local health practices.
- f. To prepare inventory of medicinal plants used by local health practitioners for treatment of various ailments.
- g. To support capacity building activities of the local health practitioners after ascertaining that a sizeable population has been benefitted by the treatment.

III. ELIGIBILITY FOR APPLICATION UNDER THE SCHEME:

1. Only Non-Governmental and Non-Profit making applicants having at least 5 years experience of having interacted with local health traditions in any part of the country are eligible under this scheme. The applicant organization should have worked in the said field and they would have published substantial publications in peer review journals on Local Health Traditions.
2. The applicant should have had previous *organizational experience* in executing an *All India or regionally coordinated program* related to community health or a major community based research program in the health sector. The organization should furnish the necessary evidence for implementing such programmes in the past.
3. The applicant should possess adequate core staff including medical professionals experienced in community outreach.
4. Applicant should not have obtained any grant from any other Central / State Government / Departments for the same purpose in the last five years.
5. Applicant shall have to make information available regarding any assistance taken from any State/Central Agency in the last 5 years.
6. The proposal should be forwarded by the State Government (Principal Health Secretary /Health Secretary/ Director of AYUSH). While forwarding the proposal State Government will comment specifically on the usefulness of the proposal in Local Health Traditions, credentials and past experience of the organization as per the prescribed proforma at Annexure- C.
7. In no case, an organization will be considered for simultaneous grants from different schemes of Department of AYUSH.
8. The Organization should be registered under Society Registration Act/Trust/Companies Act.

IV. SELECTION PROCESS:

The selection of a proposal will be in the following four steps:

The Scheme would be announced on the AYUSH website- www.indianmedicine.nic.in and proposals from eligible organizations will be invited through an open advertisement in a leading newspaper at the beginning of the year.

STEP –I: Examination of Proposal in the Section:

After receiving the proposal the programme officer will initiate process within 7 days. The proposals found suitable at initial examination will be put up to further examination of the Technical Committee as mentioned in STEP-II.

Proposals with minor deficiencies will be returned to the organization for submitting revised/modified proposal, after removal of minor deficiencies.

The proposals not found suitable and not in accordance with scheme's guidelines at initial examination i.e. proposal with major deficiencies (deviating from the objectives and eligibility criteria) will be rejected and applicant will be informed accordingly.

STEP – II : Examination by the Technical Committee:

Technical Committee comprising of following members will examine the proposal received after passing through the scrutiny in STEP-I:

- A) DG/ Representatives from all the Research Councils of the department.
- B) Adviser / Jt. Advisor / Dy. Adviser of all systems from the Department.
- C) A Public Health Expert nominated by the Secretary (AYUSH)
- D) The Director (AYUSH) will be the member secretary of the technical committee.

The Committee may meet at such intervals as may be necessary, preferably every month and scrutinize the proposals.

The proposals found suitable or with minor deficiencies will be put up in the Project Appraisal Committee after the deficiency has been corrected by the organization.

In case any major deficiency is found, the proposals would be rejected and applicant organization shall be informed accordingly.

This Committee will also evaluate the proposals before releasing 2nd/ 3rd or further installment.

The basic minimum deliverables will be framed by the technical committee. The deliverables can only be strengthened further/ expanded/ made more stringent and not diluted in any way at each subsequent committee levels.

STEP – III: Project Appraisal Committee (PAC):

The composition of Project Appraisal Committee is as follows:

- i. JS (AYUSH) - Chairman
- ii. Representative of Planning Commission - Member
- iii. Adviser (Ay.)/ (Unani)/ (Homoeopathy) of the Department - Member
- iv. Directors of AYUSH Research Councils - Member

- v. Representatives of CSIR / DBT / DST/ICMR - Member
- vi. Director in-charge of the Scheme – Convener

The proposals found suitable and recommended by the Technical Committee in step -II will be considered by the Project Appraisal Committee. The applicant organizations recommended by Technical Committee may be invited for a presentation before the Project Appraisal Committee (PAC) headed by Joint Secretary (AYUSH).

The proposals found suitable will be recommended for consideration of Project Sanctioning Committee (PSC).

If the PAC finds minor deficiency, the applicant organization will be given an opportunity to rectify the deficiencies before it is placed before the Project Sanctioning Committee.

The PAC will reject the proposals having major deficiencies.

STEP – IV:- Project Sanctioning Committee (PSC):

The composition of Project Sanctioning Committee is as follows:

- i. Secretary (AYUSH) - Chairman
- ii. JS (AYUSH) - Member
- iii. Addl. Secretary & Financial Advisor - Member
- iv. Two renowned AYUSH/Public Health Experts nominated by Secretary (AYUSH) - Member
- v. Director in-charge of the Scheme – Convener.

The proposals recommended by the Project Appraisal Committee will be considered by the Project Sanctioning Committee for final approval.

The Project Sanctioning Committee will sanction the proposals which are found suitable and useful under the Scheme.

The Sanctioning Committee may accord in-principle approval to the proposals with minor deficiencies, subject to correction as suggested by the committee, and the proposals not found suitable will be rejected.

All the above 4 steps will be completed within 90 days of receipt of proposal

V. MONITORING MECHANISM:

- i. 10% of the total cost of the project will be earmarked for the monitoring of the project.

- ii. State / UT Government where project is implemented should be involved in the monitoring of each and every project. For this purpose, a Committee should be constituted consisting of the following members:
 - a. One representative of State Government preferably AYUSH doctor.
 - b. One representative from Local Central Research Institute (CRI) / Regional Research Institute (RRI) unit of respective Council.
 - c. One local public representative (Member of Gram Panchayat, Sarpanch, Municipal Councilor of the area.
- iii. The monitoring committee will submit their report to the Department on half yearly basis.
- iv. To ensure sustainability of the project the local CRI / RRI will monitor the activities of the organization.

Note: The Final products/ deliverables achieved out of the project will be forwarded to research councils for leads in the drug development / research protocol. The benefits arising out of the project will be shared with local community as per guidelines framed by the Department.

VI. HOW TO APPLY :

Application will be made in the proforma at Annexure- A.

VII. WHOM TO APPLY :-

Director (Schemes),
Department of Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homoeopathy,
Indian Red Cross Society Building Annexe,
Red Cross Road, Opp. Parliament House, New Delhi.

VIII. FUNDING PATTERN

1. Maximum Rs 30 lakhs will be approved for the period of three years.
2. The funds will be released at least in three installments, as decided by the PSC (Project Sanctioning Committee), with each installment amounting to a maximum of 40%, 40% and 20% of the total amount sanctioned.
3. The second and third installment will be released after receiving satisfactory achievement-cum-performance report, acceptance of Utilization Certificate and on the clear recommendation of the Technical Committee.

Note: 10% variation between the budget heads may be permissible subject to project amount sanctioned.

Other conditions:-

- i. Project proposal shall indicate component-wise yearly cost break-up.
- ii. The grantee institution is also required to submit a Bank Guarantee before release of grant-in-aid to it. The last installment of 20% will be released once the implementation process of the project is fully documented and submitted to the Department.
- iii. Utilization statements will only be accepted if it is audited by a Chartered Accountant on the CAGs panel and concurrent evaluation report of the Committee constituted for concurrent evaluation of the project.
- iv. Department of AYUSH shall have the right to recover the grant with 10% penal interest from the date of release of fund or take legal action against the organization for any default or deviation from the terms & conditions of sanction of grant.**
- v. In the event of the default or deviation from the terms and conditions of sanction of the projects, the Department of AYUSH shall have the right to forfeit the Bank Guarantee submitted by the organization.
- vi. The Department will not take responsibility for either the staff employed by the organization or any other liability other than the grant sanctioned.
- vii. The applicant organization will have to furnish the details of amount of incentives to be given to the Local Health practitioners for sharing knowledge with the organization.

ANNEXURE- A

Application form for grant-in-aid to non-profit/non-governmental AYUSH organizations/institutions for revitalization of local health traditions in order to enhance health security of rural community.

Paste latest coloured Photograph of Head of the Organization duly signed by a Gazetted Officer with seal.

1. Name of the Agency/ Organization
2. Registered Address
3. a) Address for correspondence
b) Telephone Number with STD Code, Fax No., E-mail ID.
4. Registration No. and date (enclose a copy of the registration)
5. Financial status of the Organization
 - a) Total income year-wise during the last 5 years.
 - b) Total expenditure year-wise during the last 5 years.
 - c) Total assets year-wise during the last 5 years.
6. Whether the Organization has its own building. If yes, give details of infrastructure available alongwith the information relating to training equipment, aid, vehicle etc.
7. Personnel employed (both technical and ministerial)
S. No., Name & Designation, Work assigned in the project and his/her ability to perform the tasks.
8. The details of objectives of the organization.
9. (i) Whether any grant-in-aid has been received from Dept. of AYUSH earlier, if so, the details thereof.
(ii) Whether the audited accounts and the Utilisation Certificate has been furnished. If not, the reasons on.
10. a) Whether any grant-in-aid is being received from any other source including Central/ State Government.
b) If yes, details thereof including the activities undertaken.

11. The details of documents and certificates furnished with the project.
12. Area(s) to be covered under the Project:
 - a) Name of the State
 - b) Name of the District(s)
 - c) Name of the Block(s)
13. Details of eminent persons in the management committee of the organization
14. The concept paper on the proposal with following details should be enclosed:
 - (a) Visualized objectives
 - (b) Geographical spread of the proposal
 - (c) Previous experience
 - (d) Potential partners and
 - (e) Broad budget estimate for a five year program
15. Amount of grant-in-aid required (item-wise) under the scheme with full justification and break of expenditure year-wise under various heads and
(A working sheet for the grant should be enclosed)
16. Manner of implementation of the project.

Name and signature of the General Secretary/President/Chief Executive/Proprietor of the Organisation with Seal of Office.

Undertaking

I/We, on behalf of (Name of the Organization/institution/NGO) hereby undertake that the progress of work of the project will be intimated to Department of AYUSH in the Ministry of Health & Family Welfare, Govt. of India on quarterly basis will submit utilisation certificate on the Grant-in-aid on yearly basis with details of audited accounts.

Signature-----

Name in capital letters:
(with seal)

CHECKLIST OF DOCUMENTS

- i. Detailed Project Report (DPR) of the Proposal which should contain the following points:
 - a) Clear objectives of the proposal submitted.
 - b) Geographical spread of the proposal.
 - c) Previous experience
 - d) Potential partner
 - e) Broad Budget estimate for three years programme.
- ii. Attested copies of the Registration Certificate, Memorandum of Association and Bye-laws of the Organization.
- iii. Attested copy of the Audited Statement of Account for the last 3 successive years.
- iv. A note of past activities especially those related to AYUSH Sector development.
- v. Latest Bank account Statement of the Organization.
- vi. A detailed note on the Organization's plan giving component-wise details of activities envisaged under the project proposal.
- vii. A detailed statement indicating grant-in-aid received from organisations/Govt. Departments in the past.

CERTIFICATE TO BE SUBMITTED WITH THE APPLICATION

CERTIFIED THAT:

- 1. We shall abide by all the Terms and Conditions issued by Department of AYUSH, / Government of India from time to time.
- 2. We shall furnish such periodical / special reports as may be required by Department of AYUSH.
- 3. Our books and records shall be open to inspection at all times to Department of AYUSH or their authorized representatives.
- 4. Department of AYUSH, may at their discretion, themselves or through their authorized representative evaluate the physical progress / utilization of funds for this projects.
- 5. The undersigned shall be personally responsible for the credibility and authenticity of the information provided and documents attached with the proposal and legally liable for any default in this regard.
- 6. Separate accounts for the project will be maintained.
- 7. In the event of the default or deviation from the terms and conditions of sanction of the projects, the Department of AYUSH shall have the right to forfeit the Bank Guarantee submitted by the organization prior to release of grant-in-aid.
- 8. The Department of AYUSH will have the right to recover the grant with 10% penal interest from the date of release of fund or take legal action against the organization for any default or deviation from the terms & conditions of sanction of grant.

Signature-----

Name and seal of head of the organization:

ANNEXURE - C

Proforma for verifying the credentials of the organization by the State Government:-

Certified that (the name of the organization)....., of
.....(Address).....in(State) is working since(no of years).

- a) The organization is capable in implementing such Local Health Traditions project and has a past experience of years.
- b) The project submitted by the organization is relevant as per the scheme's guidelines.
- d) The project is useful for the public.

In view of above, the proposal is being recommended for consideration under the Central Sector Grant-in-aid Scheme for Revitalization of Local Health Traditions, midwifery practices etc. to enhance health security of rural community.

Signature of the Principal Secretary / Health Secretary /
Director of AYUSH of the State / UT concerned:

Office seal

Phone No..... Fax No.....